PC 101
Practicum: Introduction to Project Management

Course Credit: 3 Semester Hours

I.   Course Description

The Associate's program requires each student to complete four directed projects (one in each module) as a requirement for completion of the program. These projects help the student utilize their theological learning in an applied setting, ideally the home parish or community. The topic of the project is left to the discretion of the student, with the blessing of the student's priest/pastor, and approval of the professor. It is expected that these projects will give the student an opportunity to learn how to plan, execute, and evaluate the results of projects in their home parish/community. The project must be a new project for the student, meaning it is not currently being performed/executed by the student.

II. At the conclusion of this course, students will be able to:

A.   Understand how to research, propose, plan, execute, and evaluate the results of a project within their home parish or community.

B.   Be more familiar with the project process as preferred by their home priest and parish council.

C.   Grow spiritually by understanding the scripture that "faith apart from works is dead" (James 2:26).

III.   Materials (optional)

A.   *100 Natural Ways To Grow A Church: A Guide For Orthodox Evangelism In North America*, by Adam Lowell Roberts (available on Amazon.com)

B.   Orthodox Study Bible

IV.   Course Content

Lesson I: Vision

Lesson II: Elevator Speech

Lesson III: Productivity

Lesson IV: Task Management

Lesson V: Research

Lesson VI: Survey Planning

Lesson VII: Meeting with Priest

Lesson VIII: Survey Execution

Lesson IX: Survey Summary

Lesson X: Report Writing

V. Assignments

For each lesson, write 500-1,500 words in total for each assignment in each lesson, double-spaced. Each lesson will account for 10% of your grade. Faculty will give substantive commentary on all assignments. Final exam details, if applicable, are explained in the virtual classroom content on moodle.com.

VI. Attendance

We do not have an official attendance policy due to the nature of being a self-paced course (faculty are expected to engage with each student at least once per week through moodle.com).

VII. Participation

All students must engage at least once per week in the asynchronous forum discussion group. Access is made available in the virtual classroom.